

## **DO'S and DONT'S of submitting to Top Dog Films, Inc.**

- **DON'T** use caps in narrative unless you are using a sound effect, a shot tag, or introducing a SPEAKING character for the first time
  - **DON'T** use caps in dialog unless it's singing. The director will decide what action needs to be emphasized.
  - **DON'T** use screw in fasteners to bind your script.
  - **DON'T** place your WGA registration number on your script.
  - **DON'T** put artwork on your cardstock cover.
  - **DON'T** make producers sign for your material.
  - **DON'T** number your scenes. Write in master scenes only (unless you're hired to do a rewrite and the script is locked).
  - **DON'T** print your script on an inkjet printer. The text will run if it gets wet (like with the producer's coffee).
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- **DO** place a copyright notice on the bottom of your title page.
- **DO** invest in a screenwriting program if you are serious about the craft. Again, it will save you time and money in the long run.
- **DO** research each project. You'll write better.
- **DO** include a completed and signed submission agreement.
- **DO** write on your submission envelope that submission agreement is included.